

**UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY**

**CHAMBERS OF
JOSEPH A. DICKSON
UNITED STATES MAGISTRATE JUDGE**

**MARTIN LUTHER KING COURTHOUSE
50 WALNUT STREET
NEWARK, NJ 07101
(973) 645-2580**

Date: 12/27/17

LETTER ORDER PURSUANT TO RULE 16

**Re: Case Name: Veronica Williams v. Litton Loan Servicing, et al.
Civil Action No. 16-5301(ES)**

To All Parties:

An in person initial scheduling conference shall be conducted before the undersigned on **2/9/18 at 10:30 a.m.**, in Courtroom 2D, Martin Luther King Courthouse Building, 50 Walnut Street, Newark, New Jersey. See Fed. R. Civ. P. 16.1 and L.Civ.P. 16.1(a).

The parties are advised that the early disclosure requirements of Fed. R. Civ. P. 26 will be enforced. Therefore, the parties shall immediately exchange the following information without a formal discovery request. These category descriptions are merely descriptive and not intended to modify FRCP 26(a)(1)(A).

- identities of individuals likely to have knowledge of discoverable facts,
- documents and things in the possession of counsel or the party, or a description thereof.
- identities of experts and their opinions,
- insurance agreements in force, and
- statement of the basis for any damages claimed.

At the conference with the Court, all parties who are not appearing pro se must be represented by counsel who shall have full authority to bind their client in all pretrial matters. Clients or persons with authority over the matter shall be available by telephone. See L. Civ.R. 16.1(a).

Pro se plaintiff(s) shall notify any party who hereafter enters an appearance of the above conference and forward to that party a copy of this Order.

The parties must advise this Court immediately if this action has been settled or terminated so that the above conference may be cancelled.

Failure to comply with the terms herein may result in the imposition of sanctions.

SO ORDERED.

s/ Joseph A. Dickson
Joseph A. Dickson
United States Magistrate Judge

cc: Hon. Esther Salas, USDJ
